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Date: Oct 1, 2012
Supersedes: Oct 13, 2004

GENERAL MANUAL POLICY

APPROVED BY:



Executive Director

CATEGORY: Health & Safety

TOPIC: Occupational Health & Safety Policy Statement

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POLICY

It is the policy of Community Living Thunder Bay to have an Occupational Health and Safety Policy Statement in place.

PURPOSE

To protect the health and safety of the workers.

RESPONSIBILITY

It is the responsibility of the Executive Director to ensure adherence to this policy.

Initial: JB

GENERAL MANUAL PROCEDURE

TOPIC:

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PROCEDURE:

The Senior Management of Community Living Thunder Bay is vitally interested in the health and safety of its employees.

Protection of employees from injury or occupational disease is a major continuing objective.

Community Living Thunder Bay will make every effort to provide a safe and healthy work environment.

All Managers/Team Leaders/Supervisors and Workers, will be dedicated to the continuing objective of reducing risk of injury.

Community Living Thunder Bay, as employer, is ultimately responsible for worker health and safety.

As Executive Director of Community Living Thunder Bay, my office will take every reasonable precaution to ensure the protection of workers.

Team Leaders/Supervisors and anyone in a supervisory position as defined in the Occupational Health & Safety Act "... person who has charge of a workplace or authority over a worker" will be held accountable for the health and safety of workers under their supervision. Team Leaders/Supervisors are responsible to ensure that machinery and equipment are safe and that workers work in compliance with established safe work practices and procedures.

Every employee will protect his or her own health and safety by working in compliance with the law and safe work practices and procedures established by the company. Workers will receive adequate training in their specific work task to protect their health and safety.

Every sub-contractor and worker of sub-contractor must protect his or her own health and safety by following the law, and Community Living Thunder Bay's safe practices and procedures as outlined in the Contractor Safety Policy and Procedure H&S 17.0.

All staff are expected to consider Health & Safety in every activity and to report all unsafe, unhealthy conditions.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety will form an integral part of this organization.

ABW

Executive Director

Jan 22/13

Date