



Number: H&S 23.4
Date: June 2012
Supersedes: Oct 16, 2003

GENERAL MANUAL POLICY

APPROVED BY:



Executive Director

CATEGORY: Health & Safety

TOPIC: Fire Extinguishers

Page 1 of 2

POLICY

It is the policy CLTB to have fire extinguishers located throughout the homes and sites of the Association in accordance with the Fire Code.

PURPOSE

To ensure that an extinguisher is readily available in case of a fire.

RESPONSIBILITY

It is the responsibility of the Joint Occupational Health and Safety Committee to ensure adherence to this policy.

GENERAL MANUAL PROCEDURE

TOPIC: Fire Extinguishers

Page 2 of 2

PROCEDURE:

1. CLTB uses mainly ABC type fire extinguishers in the homes and the sites.
2. Fire extinguishers are located throughout the homes and sites, and near most offices beside exit doors.
3. If a fire breaks out and is small in size, staff shall use the fire extinguisher in accordance with the fire extinguisher training received.
4. If a fire is large or the employee is not comfortable using a fire extinguisher, call 911 or pull the nearest "fire pull box", and proceed with the fire safety evacuation plan for each specific location.