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GENERAL MANUAL POLICY

APPROVED BY:



Executive Director

CATEGORY: Health & Safety

TOPIC: WHMIS Supplier Labels

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POLICY

It is the policy of Community Living Thunder Bay that any product purchased by the Association that is classified under WHMIS will contain a supplier label.

PURPOSE

To ensure that hazardous products are properly identified.

RESPONSIBILITY

It is the responsibility of the person who purchases the product to ensure that supplier labels are on the containers.

Initial: AB

GENERAL MANUAL PROCEDURE

TOPIC: WHMIS Supplier Labels

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PROCEDURE:

1. The person responsible for purchasing any product that is classified under WHMIS will ensure that the product contains a supplier label.
2. Products purchased in bulk will be inspected by the purchaser to ensure that each container has a proper label and if required will place the proper label on the container.
3. Supplier labels must contain the following information:
 - a) A product identifier (common name, chemical name, trade name, brand name, code name or code number of a hazardous material),
 - b) Supplier identifier (name of supplier),
 - c) A statement indicating that a MSDS is available,
 - d) Hazard symbol,
 - e) Risk phrase (a statement identifying a hazard which may arise out of exposure to, or the identified use of the hazardous material),
 - f) Precautionary measures (a statement describing precautionary measures to be followed when handling, using or being exposed to the hazardous product),
 - g) First aid measures (a statement regarding first aid measures to be taken in case of exposure to the hazardous material).