



Number: WJG 7.0
Date: June 30, 2009
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GENERAL MANUAL POLICY

APPROVED BY:

K.G. Pickard
Executive Director

CATEGORY: W.J. Griffis Children's Centre

TOPIC: No Smoking Policy

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POLICY

The W.J. Griffis Children's Centre is a smoke-free environment.

PURPOSE

The no-smoking policy is to ensure the health and safety of all children enrolled in the Centre, families, staff, volunteers, students and visitors.

Initial: KJP

GENERAL MANUAL PROCEDURE

TOPIC: No Smoking Policy

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PROCEDURE:

1. Notices will be posted on all exterior doors at the Centre.
2. The Centre will be a smoke-free environment.
3. No individual is allowed to smoke or hold a lighted tobacco product while in the Centre or on the grounds.
4. Staff, students, volunteers, parents and visitors are advised that smoking on the premises, which includes the playground, the parking areas, the front, and areas where people wait for school buses, is not permitted.