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Date: April 5, 2018  
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**GENERAL MANUAL POLICY**

**APPROVED BY:**

  
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**Executive Director**

**CATEGORY:** Supports & Services

**TOPIC:** Health Monitoring


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**POLICY**

It is the policy of Community Living Thunder Bay to ensure that people we support are provided with applicable assistance to monitor their health concerns.

Ontario Regulation 299/10 outlines the minimum standards that must be met.

Initial: 

**GENERAL MANUAL PROCEDURE**

**TOPIC: Health Monitoring**

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**PROCEDURE:**

1. People are supported to attend regular medical and dental appointments as needed. Documentation is kept with respect to any appointments related to the person's health (including but not limited to medical or dental appointments). This documentation is to be entered in the Clinical Tab of the AIMS® computer system.
2. Any refusals by someone supported to obtain or accept medical services that are recommended by a legally qualified medical practitioner or other health professional are documented in an Incident Report.
3. When specific medical support is required, including all controlled acts (for example blood sugar testing, enemas, tube feeding etc.), staff will be trained. A regulated health care professional will develop and approve all necessary training programs and protocols. Refer to the *Regulated Health Professionals Act, 1991* for a full definition of controlled acts. The training must be documented on a Controlled Act Training Sheet (Appendix 1) specific to that person. This sheet will be kept in the person's binder who is receiving support with this controlled act.

